

BALTIMORE COUNTY OFFICE OF HOUSING
ELECTRONIC PAYMENT AUTHORIZATION FORM
PAYEE'S AUTHORIZATION

Please fill out and return to: Baltimore County Office of Housing
Attn: Tanisha Lee
6401 York Road
Baltimore, MD 21212
Phone: 410-887-4148

I authorize Baltimore County Office of Housing and the financial institution listed below to transfer payments due to me to my checking or savings account.

ALL REQUESTED INFORMATION MUST BE PROVIDED BELOW:

TYPE OF REQUEST: New Change*

Print legal company/business name Taxpayer ID Number (EIN or SSN):

Name of your financial institution (bank) Your bank account number

Deposit to: Checking Account – Attach a **VOID** check where indicated below
(Check **one**)

Savings Account – Enter Bank Routing # or ABA# below:

Signature Date

Contact Name: _____
Phone Number

Additional Information:

E-mail address: _____

Alternate Contact Person: _____

Phone Number: _____

***** ATTACH VOID CHECK HERE *****

You will be notified about the start date of electronic payments once we have successfully verified the account information with your bank. *ANY CHANGE IN ACCOUNT NUMBER OR FINANCIAL INSTITUTION MAY CAUSE A BREAK IN YOUR ELECTRONIC PAYMENT. Checks will again be mailed to you until the new account information is verified. This authorization agreement is to remain in full force and effect until written notification is received from the payee, in such a manner as to afford the payor a reasonable opportunity to act on it.

Office Use Only EFTAUTH (10/2012)	Pre-note Date: _____
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